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DATE: June 3, 2024

TO: Honorable Mayor and Members of the City Council through City Manager

FROM: Jessie Gooch, Finance Director  
Corey Garberolio, Assistant Director of Finance

SUBJECT: Resolution to Continue Current Budget Appropriation Ordinances 2849, 2850, 2851, 2852, 2853, 2854 N.C.S Until Fiscal Year 2024-25 Budget Appropriation Ordinances are in Effect

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### **RECOMMENDATION**

It is recommended that the City Council adopt the attached Continuing Resolution to Continue Current Budget Appropriation Ordinances 2849, 2850, 2851, 2852, 2853, and 2854, until the Fiscal Year 2024-25 Budget Appropriation Ordinance is in Effect.

### **BACKGROUND**

The fiscal year 2024-25 budget was delivered to Council at the May 6<sup>th</sup> meeting followed by a budget workshop held on May 20, 2024. The Petaluma City charter requires the annual budget be adopted by resolution and ordinance. The appropriation resolution and first reading and introduction of ordinance will take place at today's June 3<sup>rd</sup>, 2024, meeting and will be adopted upon second reading on the June 17<sup>th</sup>, 2024, meeting. Since ordinances go into effect 30 days from adoption,<sup>[1]</sup> this results in FY 2024-25 appropriation ordinances going into effect on or about July 17, 2024.

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<sup>[1]</sup> California Government Code Section 36937

### **DISCUSSION**

The City's fiscal year begins on July 1, 2024 with spending to begin on this date. Due to the timing of this year's budget action and the need to have appropriation authority on July 1<sup>st</sup> for spending to occur and current operations to continue, a continuing resolution is presented for adoption this evening. This action will provide temporary authorization for spending to begin on the first day of the new fiscal year.

Section 60 of the City Charter allows for Council to make temporary appropriations to cover the necessary expenses of the City until the annual appropriation ordinances are in effect. It is

estimated that this authorization will remain in effect until July 17, 2024, or 30 days from adoption of appropriation ordinances. There is no additional budget being requested through this action and is only addressing the timing of this year’s budget adoption.

**PUBLIC OUTREACH**

This agenda item appeared on the City’s tentative agenda document on May 20, 2024, which was a publicly-noticed meeting.

**ENVIRONMENTAL REVIEW**

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, in that adopting a continuing resolution to extend the current budget appropriation ordinances does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**FINANCIAL IMPACTS**

There is no financial impact to the budget as all appropriations have been included in the FY 2024-2025 budget presented to Council. This resolution only gives the City temporary authorization to spend funds on current operations beginning on July 1, 2024, and until the budget ordinances are in effect.

**ATTACHMENTS**

1. Resolution to Continue Budget Appropriation Ordinances