

# Resolution No. 2024-XXX N.C.S. of the City of Petaluma, California

## **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PETALUMA APPROVING FIXED AND OBSERVED HOLIDAYS FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the City provides twelve paid holidays and one floating or personal leave holiday to employees annually as designated in each Memoranda of Understanding (MOU) and Compensation Plan; and

**WHEREAS**, the MOUs and Compensation Plan for each unit specify the fixed and observed holidays for that unit; and

**WHEREAS**, a fixed holiday is the actual holiday the City has agreed to recognize and the observed holiday is the date the fixed holiday will be observed and employees provided the day off or depending on their position, receive holiday pay in lieu; and

**WHEREAS**, the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(4), in that approving this action does not meet CEQA's definition of a "project," because the action does not have the potential for resulting either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because this is a personnel-related action that constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Petaluma as follows:

1. Declares the above recitals to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Finds that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(4), in that approving this action does not meet CEQA's definition of a "project," because the action does not have the potential for resulting either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because this is a personnel-related action that constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.
3. The twelve, designated fixed and observed holidays for the employees of the City of Petaluma for FY 2024/2025 shall be as follows:

<b>HOLIDAY</b>	<b>FIXED HOLIDAYS</b>	<b>OBSERVED HOLIDAYS</b>
Independence Day	Thursday, July 4, 2024	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024	Monday, September 2, 2024
Veterans Day	Monday, November 11, 2024	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024	Thursday, November 28, 2024
Day after Thanksgiving	Friday, November 29, 2024	Wednesday, November 27, 2024
Christmas Eve	Tuesday, December 24, 2024	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024	Wednesday, December 25, 2024
New Year's Day	Wednesday, January 1, 2025	Wednesday, January 1, 2025
Martin Luther King Day	Monday, January 20, 2025	Monday, January 20, 2025
Presidents' Day	Monday, February 17, 2025	Monday, February 17, 2025
Cesar Chavez Day	Monday, March 31, 2025	Monday, March 31, 2025
Memorial Day	Monday, May 26, 2025	Monday, May 26, 2025

Under the power and authority conferred upon this Council by the Charter of said City.

**REFERENCE:**

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 3<sup>rd</sup> day of June 2024, by the following vote:

Approved as to  
form:

\_\_\_\_\_  
City Attorney

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor