

Resolution No. 2024-XXX N.C.S.
of the City of Petaluma, California

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PETALUMA ACCEPTING THE
ANNUAL HOUSING ELEMENT PROGRESS REPORT FOR THE 2022 CALENDAR YEAR AND
AUTHORIZING STAFF TO SUBMIT THE REPORT TO THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR’S OFFICE OF
PLANNING AND RESEARCH**

WHEREAS, California Government Code Section 65400 requires each governing body to prepare an annual report on the status and progress of implementation of its General Plan, including its progress on implementation of the Housing Element; and

WHEREAS, the Housing Element annual progress report (Report) must include information on the jurisdiction’s progress in addressing its Regional Housing Needs Allocation (RHNA), including the number of development applications submitted and deemed complete involving housing units, building permit activity by income level, the status of programs in the Housing Element and efforts to remove governmental constraints on housing production; and

WHEREAS, Government Code Section 65400(a)(2) requires that the Report on the status of the City’s General Plan and progress made towards its implementation be provided to the legislative body and submitted to the Governor’s Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) by April 1 of each year, covering the previous calendar year; and

WHEREAS, City staff have prepared the Report as required for the 2023 calendar year concerning progress toward implementation of the City’s Housing Element and addressing the City’s RHNA, which Report is made a part of this resolution by this reference; and

WHEREAS, the City Council held a hearing on March 11, 2024 for the purpose of reviewing the Report and considered all written and verbal communication, including the staff report accompanying the Report; and

WHEREAS, at the March 11, 2024 hearing, City staff presented the Report and members of the public had the opportunity to address the City Council concerning the Report; and

WHEREAS, accepting and submitting the Report is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, in that the Report does not meet CEQA's definition of a “project,” because the Report does not have the potential for resulting either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the Report preparation and submission as required by law constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Petaluma as follows:

1. Finds that the above recitals are hereby declared to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Finds that accepting and submitting the Report is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, in that the Report does not meet CEQA's definition of a “project,” because the Report does not have the potential for resulting either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the Report preparation and submission as required by law constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. And even if preparation and submission of the Report is deemed a “project” under CEQA, the Report would be categorically exempt from environmental review per CEQA Guidelines section 15306, which provides that information collection activities that do not result in a serious or major disturbance to an environmental resource are exempt from the provisions of CEQA.
3. The City Council finds the Housing Element Annual Progress Report for the 2023 calendar year to be consistent with the requirements of California Government Code Section 65400 and accepts the Report.
4. Staff are authorized and directed to submit the Report to the state Department of Housing and Community Development and to the Governor’s Office of Planning and Research in accordance with the requirements of Government Code Section 65400 and other applicable law.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE:

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the DD day of Month YYYY, by the following vote:

Approved as to
form:

City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

City Clerk

Mayor

EXHIBIT A

2023 Annual Housing Element Progress Report