



City of Petaluma Commercial Cannabis Security Requirements

Dated:
June 17, 2024

Commercial Cannabis Permit holders shall comply with the following security measures:

- 1) Security cameras shall be required and shall be motion - sensed and be installed with capability to record activity on the property, including entry points to the property, and within all buildings and structures on the property, including all entrances, exits, perimeter windows and all areas where customers and employees may have access, with the exception of any restroom area.
- 2) Security cameras shall record 24 hours a day, 7 days a week
- 3) Areas where cannabis products are manufactured or stored shall have camera placement in the room facing the primary entry door at a height which will provide a clear unobstructed view of activity without sight blockage from lighting hoods, fixtures, or other equipment.
- 4) Cameras shall also be placed at each location where weighing, packaging, transport preparation, processing, or labeling activities occur.
- 5) At least one camera must be dedicated to record the access points to the secured surveillance recording area.
- 6) At each point of sale location, camera coverage must enable recording of the customer(s) and employee(s) facial features with sufficient clarity to determine identity.
- 7) Surveillance video shall be kept for a minimum of sixty (60) days in a format that can be easily accessed for viewing. Video must use standard industry format to support criminal investigations.
- 8) Permit holders shall be required to cooperate with all law enforcement investigations and provide video footage related to any such investigation upon request.
- 9) Motion sensor lighting and alarms shall be required and shall be professionally installed and monitored to ensure the safety of persons and to protect the premises from theft.
- 10) Alarm and surveillance systems shall be equipped with a failure notification system that provides prompt notification to the operator of any prolonged surveillance interruption and/or failure of the system. All surveillance equipment, records, and recordings must be stored in a secured area that is only accessible to management staff. Operators must keep a

current list of all authorized employees who have access to the surveillance system and /or alarm system.

- 11) Permit holders shall maintain up to date and current records and existing contracts on the premises that describe the location and operation of each security alarm system, a schematic of security zones, the name of the alarm installation company, and the name of any monitoring company. Offsite monitoring and video recording storage off the premises by the licensee or an independent third party is authorized as long as standards exercised at the remote location meet or exceed all standards for onsite monitoring.
- 12) All security measures installed onsite shall have the capability to remain fully operational during a power outage.
- 13) Weapons, firearms, and replica or airsoft firearms are prohibited on the property.
- 14) Security measures shall be designed to ensure emergency access in compliance with fire safety standards.
- 15) All structures used for commercial cannabis activities shall have locking doors, with commercial grade non residential locks, to prevent free access.
- 16) Security measures shall prevent individuals from remaining on the premises of the commercial cannabis business if they are not engaging in activities expressly related to the operations of the business.
- 17) Security measures shall include a transportation plan that details the procedures established for the safe and secure transport of cannabis, cannabis products, and currency to and from the business.
- 18) All cannabis compounds and cannabis products shall be stored in a secured and locked room, safe, or vault that meets approval by the Petaluma Police Department. To the fullest extent possible, all cannabis and cannabis products shall be kept in a manner that prevents theft and loss.
- 19) Panic buttons shall be installed in all commercial cannabis facilities with easy access by employees and all employees shall be properly trained on their use.
- 20) Each commercial cannabis business shall identify a liaison and their contact information to the Petaluma Police Department who shall be reasonably available to meet with the Chief of Police or designee(s) regarding security measures and operational issues.