



**CITY OF PETALUMA, CALIFORNIA**

**JOINT MEETING OF THE PLANNING COMMISSION AND CLIMATE ACTION COMMISSION**

City Hall Council Chamber

11 English Street

Petaluma, CA 94952

**MINUTES**

**Tuesday, April 09, 2024**

**CALL TO ORDER – (6:00 PM)**

**ROLL CALL**

PC

PRESENT: Blake Hooper, Darren Racusen, Janice Cader Thompson, Jessica Mozes, and Roger McErlane

ABSENT: Heidi Bauer and Rick Whisman

**GENERAL PUBLIC COMMENT – (6:01 PM)**

During **General Public Comment**, the public is invited to make comments on items of public interest that are within the Commission's subject matter jurisdiction and that are not listed on the current agenda. Public comments are limited to up to three minutes per person. Depending on the number of persons wishing to address the Commission, time will be allocated in equal shares totaling no more than twenty minutes, subject to the Commission's discretion (Cal. Gov't. Code §54954.3(a), Petaluma City Council Rules, Policies and Procedures, III).

Chair Hooper opened general public comment.

- None

Chair Hooper closed general public comment.

Chair Hooper closed the Meeting Item and continued with the agenda.

**PRESENTATIONS – (6:01 PM)**

Chair Hooper announced there were no presentations during this meeting.

Chair Hooper closed the Meeting Item and continued with the agenda.

**APPROVAL OF MINUTES – (6:01 PM)**

1. Chair Hooper announced **Meeting Item 1 – Approval of Minutes for the meeting of March 26, 2024.**

Chair Hooper opened Meeting Item 1.

Chair Hooper invited the Commissioners to provide amendments.

No amendments were provided.

Chair Hooper requested a roll call vote.

A roll call vote was taken:

**Vote: Carried 5-0**

**Yes: Cader Thompson, Chair Hooper, McErlane, Racusen**

**No: None**

**Absent: Bauer and Whisman**

**Abstained: Mozes**

**Chair Hooper announced that the minutes were approved by a vote of 5-0.**

Chair Hooper closed Meeting Item 1 and continued with the agenda.

## **PUBLIC HEARINGS AND MATTERS FOR CONSIDERATION – (6:02 PM)**

2. Chair Hooper announced **Meeting Item 2 - Study Session** – Recommendation to the Planning Commission to Receive a General Plan Update Presentation, including (1) an Overview of Requests to the Planning Commission to Review Draft Policy Frameworks and Land Use Alternatives and (2) a Review of the Guiding Principles, Assumptions, and General Plan Advisory Committee's Input that Inform Development of Draft Land Use Alternatives, and Provide Staff with Input and Recommendations for both. No action is being taken on this item; therefore, a CEQA determination is not required. **THIS ITEM WAS PUBLISHED ON 04/05/2024**

Chair Hooper announced this item was not a public hearing and did not require disclosing any *ex-parte* communications.

Special Projects Manager Heather Hines presented on Meeting Item 2.

Chair Hooper opened Meeting Item 2 to questions for staff.

Commissioner Racusen

Commissioner McErlane

Commissioner Mozes

Chair Hooper

General Plan consultants, including Raimi and Associates' Ron Whitmore and Troy Reinhalter, Fehr & Peers' Matthew Ridgway, and Strategic Economics' Derek Braun, presented on Meeting Item 2.

Chair Hooper invited Commissioners to ask questions of staff and General Plan consultants.

Commissioner McErlane

Commissioner Mozes

Commissioner Racusen

Council Member Cader Thompson

Chair Hooper

A short break was taken.

General Plan consultants, including Raimi and Associates' Ron Whitmore and Troy Reinhalter, Fehr & Peers' Matthew Ridgway, and Strategic Economics' Derek Braun, presented on Meeting Item 2.

Chair Hooper invited Commissioners to ask questions of staff and General Plan consultants.

Commissioner Racusen

Commissioner McErlane

Commissioner Mozes

Chair Hooper

Council Member Cader Thompson

General Plan consultants, including Raimi and Associates' Ron Whitmore and Troy Reinhalter, Fehr & Peers' Matthew Ridgway, and Strategic Economics' Derek Braun, presented on Meeting Item 2.

Chair Hooper invited Commissioners to ask questions of staff and General Plan consultants.

Council Member Cader Thompson

Commissioner Racusen

Commissioner McErlane

Commissioner Mozes

Chair Hooper

General Plan consultants, including Raimi and Associates' Ron Whitmore and Troy Reinhalter, Fehr & Peers' Matthew Ridgway, and Strategic Economics' Derek Braun, presented on Meeting Item 2.

Chair Hooper invited Commissioners to ask questions of staff and General Plan consultants.

Commissioner Mozes

Commissioner Racusen

Council Member Cader Thompson

Chair Hooper

General Plan consultants, including Raimi and Associates' Ron Whitmore and Troy Reinhalter, Fehr & Peers' Matthew Ridgway, and Strategic Economics' Derek Braun, presented on Meeting Item 2.

Chair Hooper opened Meeting Item 2 to public comments:

Emailed:

- Susan Kirks

In Person:

- Veronica Olsen
- Doug Ledeboer

Chair Hooper closed public comment.

Chair Hooper requested a motion to vote to consider Meeting Item 3 after 10:30 pm.

Commissioner Racusen motioned for a vote, and Council Member Cader Thompson seconded the motion.

Chair Hooper requested a roll call vote.

A roll call vote was taken:

**Vote: Carried 5-0**

**Yes: Cader Thompson, Chair Hooper, McErlane, Mozes, Racusen**

**No: None**

**Absent: Bauer and Whisman**

**Abstained: None**

**Chair Hooper announced that the motion was carried by a vote of 5-0.**

Chair Hooper brought Meeting Item 2 to the Commission for discussion.

Chair Hooper requested a motion to vote to continue the meeting past 11 pm.

Council Member Cader Thompson motioned for a vote, and Commissioner Mozes seconded the motion.

Chair Hooper requested a roll call vote.

A roll call vote was taken:

**Vote: Carried 5-0**

**Yes: Cader Thompson, Chair Hooper, McErlane, Mozes, Racusen**

**No: None**

**Absent: Bauer and Whisman**

**Abstained: None**

**Chair Hooper announced that the motion was carried by a vote of 5-0.**

The Commission continued to discuss Meeting Item 2.

Chair Hooper closed Meeting Item 2 and continued with the agenda.

3. Chair Hooper announced **Meeting Item 3 – Administrative Action** – Recommendation to the Planning Commission to Establish Two (02) Ad Hoc Committees for the Purpose of Facilitating Requests for Review of Draft General Plan Update Policy Frameworks. The establishment of ad hoc committees is not a “project” pursuant to the California Environmental Quality Act (CEQA) Section 15378, as the action is considered administrative. **THIS ITEM WAS PUBLISHED ON 04/05/2024**

Chair Hooper announced this item was not a public hearing and did not require disclosing any *ex-parte* communications.

Planning Manager Andrew Trippel presented on Meeting Item 3.

Chair Hooper invited Commissioners to ask questions of staff.

No questions were asked.

The Commissioners selected their Ad Hoc Committees.

Chair Hooper requested a motion to vote on Meeting Item 3.

Council Member Cader Thompson motioned for a vote, and Commissioner Mozes seconded the motion.

Chair Hooper requested a roll call vote.

A roll call vote was taken:

**Vote: Carried 5-0**

**Yes: Cader Thompson, Chair Hooper, McErlane, Mozes, Racusen**

**No: None**

**Absent: Bauer and Whisman**

**Abstained: None**

**Chair Hooper announced that the motion was carried by a vote of 5-0.**

Chair Hooper closed Meeting Item 3 and continued with the agenda.

4. Chair Hooper announced **Meeting Item 4 – Administrative Action** – Recommendation to the Planning Commission to Introduce A Resolution Amending Section 3.303 of the Planning Commission Rules and Regulations to Allow Chair and Vice Chair Officers of the Commission to Serve a Maximum of Two (2) Consecutive Officer Terms. Amending the Rules and Regulations is not a “project” pursuant to California Environmental Quality Act (CEQA) Section 15378, as the action is considered administrative. **THIS ITEM WAS PUBLISHED ON 04/05/2024**

Chair Hooper stated that meeting Item 4 was postponed to the next regularly scheduled Planning Commission Meeting.

**COMMISSION COMMENT – (11:10 PM)**

Council Member Cader Thompson

Commissioner Racusen

Chair Hooper

Commissioner McErlane

**STAFF COMMENT – (11:14 PM)**

Andrew Trippel, Planning Manager

**ADJOURNMENT**

Chair Hooper adjourned the meeting at 11:15 p.m.