



DATE: January 2, 2025

TO: Airport Commission

FROM: Dan Cohen, Airport & Marina Manager

SUBJECT: Airport Manager Report

RECOMMENDATION

Recommend that the Airport Manager Report is received, accepted, and filed.

BACKGROUND

As requested, a monthly Airport Manager Report is provided to the Airport Commission for review.

DISCUSSION

FINANCIAL

FY25 Revenue – Periods 0-5 (July-Nov)

	Without CIP / Grants	With CIP/ Grants
Budgeted	\$ 2,268,533	\$ 2,412,533
Actual as of 11/30	\$ 792,918	\$ 813,942

FY25 Expenditures – Periods 0-5 (July-Nov)

	Without CIP / Grants	With CIP/ Grants
Budgeted	\$ 2,519,360	\$ 2,642,360
Actual as of 11/30	\$ 1,005,295*	\$ 1,026,319

*Includes \$497,000 principal and \$13,657 interest payment (\$510,657) for the 2004 Hangar Loan.

OPERATIONS

- None

PROJECTS

CIP

C61502117 Safety Zone Improvements by Drainage Channel

- Consultant has performed a biological study of the area.
- Project awaiting City Engineer Support.

C61502009 Taxiway A Rehabilitation (Design)

- Design 90% Completed.
- FAA has indicated that a 90% match of \$1.3M is available for FFY25, however it does not meet the current project cost estimate of \$2.8M.
- The City will bid the project in the Spring with a \$1.5M bid alternate to complete the full Taxiway A length if additional FAA funds are available.
- If additional FAA funds are unavailable, the project scope will be reduced to A3 to A5 only.

C61502319 South Taxilane B Reconstruction (Design)

- Design 90% Completed.
- FAA has indicated that a 90% match of \$1.0M is available for FFY25, however it does not meet the current project cost estimate of \$1.8M.
- The City will bid the project in the Spring with a \$763K bid alternate to complete the Taxilane B reconstruction from Row 4 to the RWY 29 run up if additional FAA funds are available.
- If additional FAA funds are unavailable, the project will be focused on a TWY B reconstruction from the PAPA hangar to the RWY 29 run up only.
- This project is funded with BIL entitlements and will expire soon.

Fuel Farm Rehabilitation

- Scoping needed. Looking for a consultant.

C61502218 Airport Emergency Power Backup

- Project awaiting City Engineer Support.
- The Airport has acquired sufficient generator support for basic airfield electrical resiliency in the event of a power outage.
- The current plan is to add a transfer switch to the Airport Terminal Building to provide basic systems support (Network, AWOS), and potentially HVAC.

CIP Pending – Airport Vehicle Chargers

- Initial scoping complete with proposed locations
- Full design and funding still pending.

Non-CIP

Hangar Feasibility Study

- Kick-off was November 14.

Hangar Row 2 Repair Project

- Design 90% Completed.
- Design consultant is currently preparing bid documents and the goal is to go out to bid by December.

Hangar 18C Door Repair

- Project is funded.
- Bid documents are being prepared.

Surface Markings

- Hold Bar Markings – Completed
- Taxiway Centerline Markings – **Completed**

Future/Inactive

Hangar Fire Alarm System – Hangar Rows 1-8 – Possible CIP Project

Roofing & Gutter – Hangar Rows 1-8 – To be repackaged for FY26

C61202116 Bathroom Hangars 6 – 9 – Scoping & Design Complete – **Temporary porta-potty provided for a 6 month trial.**

CASE STUDIES

ENVIRONMENTAL REVIEW

CITYWIDE GOALS & PRIORITIES

FURTHER RECOMMENDATION

ATTACHMENTS

Revenue Status Report - November FY25
Expenditure Status Report - November FY25
Cargo Report
Sales Report