

Resolution No. 2025-XXX N.C.S.  
of the City of Petaluma, California

**RESOLUTION AUTHORIZING THE PURCHASE OF PORTABLE JETTER MACHINE FOR  
THE WATER RESOURCES & UTILITIES DEPARTMENT THROUGH SOURCEWELL  
COOPERATIVE PURCHASING PROGRAM AND AUTHORIZING THE CITY MANAGER TO  
EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE PURCHASE.**

**WHEREAS**, the City of Petaluma seeks to purchase a new portable jetter machine for the operations division;  
and

**WHEREAS**, the City is a member of the Sourcewell Cooperative Purchasing Program (formerly National Joint Powers Alliance) which supports cooperative purchasing, allowing the City the opportunity to access competitively awarded and nationally leveraged cooperative purchasing contracts; and

**WHEREAS**, the Sourcewell cooperative price meeting specifications for the portable jetter machine was submitted by Owen Equipment, an approved vendor for Vactor Manufacturing (Sourcewell Contract #101221-VTR) for \$98,721.47; and

**WHEREAS**, the portable jetter machine provided by Vactor Manufacturing is consistent with other (City-owned) equipment using the hardware, training, and methods of operation. Additionally, the equipment utilizes renewable diesel fuel; and

**WHEREAS**, funds in the amount of \$115,000 were included and approved in the FY 24/25 budget for the purchase of an excavator; and

**WHEREAS**, the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that purchasing an portable jetter machine does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. Relatedly, if the proposed action did constitute a project under CEQA, the action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) as the use of a portable jetter with a diesel engine utilizing renewable diesel will reduce emissions from an equivalent internal combustion vehicle, and CEQA Guidelines Section 15301 (Existing Facilities) as this equipment will be used to operate existing facilities.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Petaluma as follows:

1. Declares that the above recitals to be true and correct and are incorporated into this resolution as the findings of the City Council.
2. Find that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that purchasing a portable jetter machine does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. Relatedly, if the

proposed action did constitute a project under CEQA, the action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) as the use of a portable jetter machine with a diesel engine utilizing renewable diesel will reduce emissions from an equivalent internal combustion vehicle and CEQA Guidelines Section 15301 (Existing Facilities) as this equipment will be used to operate existing facilities.

3. Finds that purchasing the portable jetter machine through Sourcewell Cooperative Purchasing Program follows the purchasing requirements of the City Charter and Chapter 4.04 of the Petaluma Municipal Code.
4. Approves the purchase of one portable jetter machine from Vactor Manufacturing through their approved vendor, Owen Equipment, for \$98,721.47, including taxes and fees.
5. Authorizes the City Manager or her designee to execute any necessary agreements and documents to complete the purchase of the vehicles and related equipment.

Under the power and authority conferred upon this Council by the Charter of said City.

---

---

**REFERENCE:**

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 17<sup>th</sup> day of March 2025, by the following vote:

Approved as to  
form:

\_\_\_\_\_  
City Attorney

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor