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DATE: May 1, 2025  
TO: Airport Commission  
FROM: Dan Cohen, Airport & Marina Manager  
SUBJECT: Airport Manager Report

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**RECOMMENDATION**

Recommend that the Airport Manager Report is received, accepted, and filed.

**BACKGROUND**

As requested, a monthly Airport Manager Report is provided to the Airport Commission for review.

**DISCUSSION**

**FINANCIAL**

FY25 Revenue – Periods 0-9 (July 2024 – March 2025)

	Without CIP / Grants	With CIP/ Grants
Budgeted	\$ 2,268,533	\$ 2,384,533
Actual as of 3/31	<b>\$ 1,571,065</b>	\$ 1,592,090

FY25 Expenditures – Periods 0-9 (July 2024 – March 2025)

	Without CIP / Grants	With CIP/ Grants
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Budgeted	\$ 2,519,360	\$ 2,658,241
Actual as of 3/31	<b>\$ 1,550,610*</b>	\$ 1,571,634

\*Includes hangar repair design work, to be reimbursed late FY25/early FY26.

## OPERATIONS

### FUEL FARM

- Overflow Valve Permanent Repair & Annual Filter Change – **Completed**

### DERELICT AIRCRAFT

- 1 Tie-down license terminated (move out date 5/31)
- 6 Hanger tenants sent letters on 5/5
- Must provide documentation for the following by 9/1:
  1. Show recent progress to restore the aircraft to an airworthy condition.
  2. Provide a plan with estimated dates and required work to make the aircraft airworthy.
  3. Register the aircraft with the FAA. (if applicable)

### SHEEP GRAZING

- Trial sheep grazing program at the Airport scheduled for mid-May.
- Sheep are inside of a temporary electric fence with a shepherd.
- This program is partially grant funded and the cost to the Airport is approx. the same as mechanic mowing by a contractor.

## PROJECTS

### CIP

#### C61502117 Safety Zone Improvements by Drainage Channel

- Consultant has performed a biological study of the area.
- Project awaiting City Engineer Support.

#### C61502009 Taxiway A Rehabilitation (Design)

- Design 90% Completed.
- FAA has indicated that a 90% match of \$1.3M is available for FFY25, however it does not meet the current project cost estimate of \$2.8M.
- The City will bid the project in the Spring with a \$1.5M bid alternate to complete the full

Taxiway A length if additional FAA funds are available.

- If additional FAA funds are unavailable, the project scope will be reduced to A3 to A5 only.

- Schedule:

05/09/25 FAA Award Request

- Engineer's Estimate - \$ 1,021,000

- Lowest base bid received - \$ 895,777

C61502319 South Taxilane B Reconstruction (Design)

- Design 90% Completed.

- FAA has indicated that a 90% match of \$1.0M is available for FFY25, however it does not meet the current project cost estimate of \$1.8M.

- The City will bid the project in the Spring with a \$763K bid alternate to complete the Taxilane B reconstruction from Row 4 to the RWY 29 run up if additional FAA funds are available.

- If additional FAA funds are unavailable, the project will be focused on a TWY B reconstruction from the PAPA hangar to the RWY 29 run up only.

- This project is funded with BIL entitlements and will expire soon.

- 05/09/25 FAA Award Request

- Engineer's Estimate - \$ 872,000

- Lowest base bid received - \$ 881,614

Fuel Farm Rehabilitation

- Design scheduled for FY26

- Work scheduled for FY27

C61502218 Airport Emergency Power Backup

- Project awaiting City Engineer Support.

- The Airport has acquired sufficient generator support for basic airfield electrical resiliency in the event of a power outage.

- The current plan is to add a transfer switch to the Airport Terminal Building to provide basic systems support (Network, AWOS), and potentially HVAC.

CIP Pending – Airport Vehicle Chargers

- Initial scoping complete with proposed locations

- Full design and funding still pending.

NON-CIP

Hangar Feasibility Study

- Kick-off was November 14.

- Consultant provided 5 alternative layouts for review on 03/04

#### Airport Pavement Management Study (APMS)

- \$53K awarded by FAA, \$6K City match
- Draft APMS completed

#### Hangar Row 2 Repair Project

- Design 90% Completed.
- Bid docs completed. **Project bid schedule is being updated the week of 4/21, bid announcement scheduled for the week of 5/5, bid out on the week of 5/12.**

#### Hangar 18C Door Repair

- Project is funded.
- **Bid documents are being reviewed by CIP Engineering.**

#### Surface Markings

- Hold Bar Markings – Completed
- Taxiway Centerline Markings – Completed

#### Future/Inactive

Hangar Fire Alarm System – Hangar Rows 1-8 – Possible CIP Project

Roofing & Gutter – Hangar Rows 1-8 – On hold, waiting for CIP support.

C61202116 Bathroom Hangars 6 – 9 – Scoping & Design Complete – Temporary porta-potty provided for a 6 month trial.

### **CASE STUDIES**

### **ENVIRONMENTAL REVIEW**

### **CITYWIDE GOALS & PRIORITIES**

**FURTHER RECOMMENDATION**

**ATTACHMENTS**

Revenue Status Report - March FY25  
Expenditure Status Report - March FY25  
Cargo Report - March FY25  
Sales Report - March FY25