

Resolution No. 2024-XXX N.C.S.
of the City of Petaluma, California

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PETALUMA ADOPTING THE FISCAL YEAR 2024-2025 OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET

WHEREAS, the City Manager has prepared and submitted to the City Council a preliminary budget for the period from July 1, 2024 through June 30, 2025, as required by Sections 59 & 60 of the City Charter; and

WHEREAS, the preliminary budget for fiscal year (FY) 2024-2025 does not exceed the estimated revenues, other sources and available fund balances; and

WHEREAS, the FY 2024-2025 budget was prepared in accordance with the City Council’s goals, Departmental Work Plans, budget assumptions and policies; and

WHEREAS, the FY 2024-2025 budget is balanced and does not require additional taxes; and

WHEREAS, the adoption of a fiscal year budget is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as adopting the budget for a fiscal year does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and relatedly, the proposed action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the proposed action could have a significant impact on the environment; and

WHEREAS, the City Council conducted a public workshop on May 20, 2024, at which time any and all members of the public were afforded an opportunity to express their views; and

WHEREAS, based on the foregoing, staff recommend acceptance of the project on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Petaluma hereby:

1. Declares the above recitals to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Finds the adoption of a fiscal year budget is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as adopting the budget for a fiscal year does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and relatedly, the proposed action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the proposed action could have a significant impact on the environment.

3. Finds that the City complied with the California Constitution, Government Code Section 7910, and City Charter.
4. Adopts the FY 2024-2025 Appropriations, referred to as Exhibit A, as the FY 2024-2025 Operating and Capital Improvement Program Budget.
5. Orders the City Clerk to file the FY 2024-2025 Appropriations, referred to as Exhibit A, which lists Appropriations by Department and by Fund.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE:

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 3rd day of June 2024, by the following vote:

Approved as to
form:

City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

City Clerk

Mayor

EXHIBIT A

CITY OF PETALUMA, CA

FY 2024-25 BUDGET

APPROPRIATIONS BY DEPARTMENT AND FUND

	Budgeted Appropriations	Budgeted Transfers Out	Total Budget
GENERAL FUND			
General Fund Cost Center		1,407,507	1,407,507
City Council	94,208		94,208
City Attorney	1,572,489		1,572,489
City Clerk	821,285		821,285
City Manager	2,054,169		2,054,169
Economic Development	795,951		795,951
Finance	3,232,613		3,232,613
Human Resources	1,286,134		1,286,134
Non Departmental	1,001,000		1,001,000
Planning	1,800,838		1,800,838
Fire	23,819,811		23,819,811
Parks and Recreation	7,114,000		7,114,000
Police	29,635,390		29,635,390
Public Works	2,753,128	-	2,753,128
TOTAL GENERAL FUND	<u>75,981,016</u>	<u>1,407,507</u>	<u>77,388,523</u>
Measure U	-	16,206,789	16,206,789
TOTAL MEASURE U FUND	-	16,206,789	16,206,789
Measure H	-	3,225,000	3,225,000
TOTAL MEASURE U FUND	-	3,225,000	3,225,000
SPECIAL REVENUE, TRUST & DEBT FUNDS			
Community Development Block Grant	328,869	289,000	617,869
Home/ Begin Grants	90,000		90,000
Permanent Local Housing Authority (PHLA)	1,270,000		1,270,000
Housing Successor Agency	481,845		481,845
Mobile Home Rent Program	3,000	4,418	7,418
Commercial Linkage Fees	327,610	198,830	526,440
Housing In-Lieu Fees	312,175	238,597	550,772
Parkland Acquisition Impact Fees-08	2,765		2,765
Parkland Development Impact Fees-08	9,200	1,061,000	1,070,200
Open Space Acquisition Impact Fees - 08	762		762
Quimby Act Dedication and In-Lieu-08			-
City Facilities Development Impact Fee	9,378	2,062,000	2,071,378
Storm Drainage Impact Fees	1,080	1,860,000	1,861,080
Traffic Mitigation Impact Fees	84,163	4,460,000	4,544,163
Public Art Fees	220,255		220,255

CITY OF PETALUMA, CA

FY 2024-25 BUDGET

APPROPRIATIONS BY DEPARTMENT AND FUND

	Budgeted Appropriations	Budgeted Transfers Out	Total Budget
3% Admin Impact Fees	170,482		170,482
General Government Grants			-
Community Development Grants	990,000		990,000
Parks and Rec Grants	1,200,000	214,000	1,414,000
Fire Grants			-
Police Grants	1,788,174		1,788,174
Public Works Grants	149,487	2,584,000	2,733,487
Gas Tax	358	3,185,362	3,185,720
Landscape Assessment Districts	507,130		507,130
Abandoned Vehicle Abatement	172,913		172,913
Asset Seizures	22		22
Street Maintenance Gas Tax	5,897,012	1,613,370	7,510,382
Transient Occupancy Tax	701,411	3,255,484	3,956,895
Petaluma Tourism Improvement District	185,508		185,508
Haz Mat Fines			-
SLESF	10	160,000	160,010
Donations/developer Contrib	214		214
Prince Park Trust			-
Virginia Craig Trust		500,000	500,000
Measure M Parks Sales Tax	378,851	653,283	1,032,134
Fairgrounds	571,062		571,062
General Government Debt	913,719	-	913,719
TOTAL SPECIAL REVENUE, TRUST & DEBT FUNDS	16,767,455	22,339,344	39,106,799
 ENTERPRISE FUNDS			
Airport Operations	2,519,360	123,000	2,642,360
Building Services	3,273,481		3,273,481
Marina	370,529		370,529
Public Transportation	9,753,756	480,000	10,233,756
TOTAL ENTERPRISE FUNDS	15,917,126	603,000	16,520,126
 UTILITIES			
Waste Water Utility	28,897,526	20,993,000	49,890,526
Water Utility	24,096,551	7,148,000	31,244,551
Storm Utility	1,366,517	-	1,366,517
TOTAL UTILITY FUNDS	54,360,594	28,141,000	82,501,594

CITY OF PETALUMA, CA

FY 2024-25 BUDGET

APPROPRIATIONS BY DEPARTMENT AND FUND

	Budgeted Appropriations	Budgeted Transfers Out	Total Budget
INTERNAL SERVICE FUNDS			
Employee Benefits	1,188,381		1,188,381
General Services	160,028		160,028
Information Technology	4,469,477		4,469,477
Risk Management (Liability)	3,537,515		3,537,515
Vehicle and Equipment Replacement	2,613,706		2,613,706
Workers' Compensation	3,595,298	-	3,595,298
TOTAL INTERNAL SERVICE FUNDS	<u>15,564,405</u>	-	<u>15,564,405</u>
CAPITAL PROJECT FUNDS			
Facilities CIP	5,238,000	-	5,238,000
Parks and Recreation CIP	7,359,767	-	7,359,767
Public Works/Surface Water CIP	16,631,824	-	16,631,824
Airport CIP	95,000		95,000
Transit CIP	480,000	-	480,000
Waste Water/Recycled Water CIP	19,352,000	-	19,352,000
Water CIP	9,971,000	-	9,971,000
TOTAL CAPITAL PROJECT FUNDS	<u>59,127,591</u>	-	<u>59,127,591</u>
Successor Agency Debt	4,023,125	-	4,023,125
Successor Agency Admin	152,759	-	152,759
TOTAL SUCCESSOR AGENCY FUNDS	<u>4,175,884</u>	-	<u>4,175,884</u>
GRAND TOTAL	<u>\$ 241,894,071</u>	<u>\$ 71,922,640</u>	<u>\$ 313,816,711</u>