

TITLE 16  
AIRPORT AND AIRCRAFT  
DRAFT REVISION  
04/03/25

CHANGE LOG & NOTES

City Attorney's Office (CAO)  
And  
Federal Aviation Administration  
Eastern Region Airports Division (FAA)

Chapter 16.04.010

- Added "as they shall be amended from time to time"

Definitions

- Changed "Public" Hangars and "Private" Hangars to "Public Hangars" and "Private Hangars". Note: CAO - These could be broken out into two separate definitions or kept as-is.
- Changed "An unmanned aircraft system (UAS) is an unmanned aircraft" to "unmanned aircraft system" means an unmanned aircraft"
- Changed "An unmanned aircraft is a component of a UAS. It is defined by" to "An unmanned aircraft is defined by statute as an aircraft"
- Removed "See 49 CFR 383.5."

Section D

- Removed "this" and added "of the Petaluma Municipal Code"

Chapter 16.04.030

Title

- Removed "and airport commission". Note: CAO - Airport Commission has been added as a separate section "16.04.035 - Duties of airport commission. The airport commission, in addition to the permit and appeal responsibilities listed withherein Title 16, has duties as defined in Petaluma Municipal Code 2.60.050."

## Section A

- Removed “and will be superseded by,”

## Chapter 16.04.050

### Title

- Changed Capital “C” to lower case “c”

## Chapter 16.04.090

- Changed “dogs” and “dog” to “animals” and “animal.”

## Chapter 16.04.130

### Title

- Changed “accidents” to “incidents”

## Chapter 16.04.180 & Chapter 16.04.190

- Combined 16.04.180 and 16.04.190 as “public and private gatherings”

## Section H

- Removed “city council” from “airport manager/city council”

## Section I

- Replaced “airport commission” with “city manager” Note: CAO - The city manager is the final reviewer of all permit appeals.
- Added “The city manager will issue a determination on the appeal no later than 30 days from the date the appeal was received by the city clerk.”
- Removed “Whenever the airport manager is a designee of the city manager, the permit applicant may request that the city clerk schedule the appeal before the city manager instead.”
- Removed “Appeals may be handled through the procedures of Chapter 1.14 of the Petaluma Municipal Code and/or heard in a timely fashion by the airport commission at

the commission's discretion. If heard by the airport commission, such review will be added to the agenda of the next practical scheduled commission meeting."

## Chapter 16.04.190

### Section Number

- Changed section number "16.04.190" to "16.04.200"

### Section A

- Removed "Notwithstanding the provisions of Title 13, Chapter 13.32 of the code, this section shall govern"
- Added "shall be governed by the procedures and requirements set forth in Title 13, Chapter 13.32 of this code."

### Section B

- Changed "airport commission" to "airport manager." Note: CAO - The police department issues permits after the review from all City stakeholders, including the airport manager.

### Section C

- Removed Section C "Permit applications shall be submitted to the airport manager at least thirty days prior to the planned event unless the filing deadline is waived for good cause at the discretion by the airport manager."

### Section C (formerly section D)

- Added "In addition to the grounds for denial set forth in Section 13.32.080."
- Removed "1. The location or time of the proposed event would conflict with a previously scheduled airport activity or event. 2. The proposed event would interfere with airport use or the safe and orderly movement of pedestrian, vehicular, or aircraft traffic at the airport or on streets in the airport vicinity."
- Removed "6. Any of the grounds for permit denial of special event permits specified in Section 13.32.080 of this code exist."

### Section D (formerly section E)

- Removed "The airport manager/city council may impose conditions and restrictions on issuance of a permit including the deposit of cleanup fees to ensure that the airport site will be cleaned and restored after the event."

- Added “In addition to the permit conditions that may be imposed pursuant to Title 13, Chapter 13.32.”
- Changed “Such permit conditions will include a requirement that the permittee assume liability for the event as specified in Section 16.04.100 of the code” to “permit issued under this section are conditions to require that the permittee assume liability for the event as specified in Section 16.04.100 of the code.”

#### Section E (formerly section F)

- Added “revocation, suspension or condition as provided by Section 13.32.100.”
- Removed “to the airport commission within seven days of the date of personal service or posting in the mail of the notice thereof. The appeal shall be filed with the city clerk stating the grounds therefor. Whenever the airport manager is a designee of the city manager, the permit applicant may request that the city clerk schedule the appeal before the city manager instead. The city manager or their designated hearing officer shall conduct an appeal hearing within five business days after an appeal is filed. If the appeal is heard before the city manager, the city manager’s decision is the final city decision.”

#### Chapter 16.04.200

##### Section Number

- Changed section number “16.04.200” to “16.04.210”

#### Chapter 16.20.010

- Changed “directed” to “referred” and ”for” to “and.”

#### Chapter 16.20.020

- Removed “FAA Advisory Circular AC90 66 for nontowered airport operations should be referenced as appropriate.”

#### Chapter 16.20.030 Reserved

#### Chapter 16.24.010

- Changed “No aircraft shall be fueled or defueled at the airport while engines are running or while such aircraft is in a hangar or enclosed space. During fueling and defueling, the aircraft shall be properly grounded.” to “No aircraft shall be fueled or defueled at the airport while engines are running unless the operator complies with the requirements for Rapid Refueling of NFPA 407 and/or with approved FAA policies, and guidance including Advisory Circulars.” Note: FAA - This change has been requested by the FAA Eastern Region Airports Division. According to the FAA, they have determined that aircraft can be fueled while engines are running if certain safety procedures are complied with. It is unlikely that City staff will ever participate in hot fueling, due to internal policies, however if a qualified fueling contractor wishes to perform this service, most likely for a federal agency, and meets the FAA/NFPA requirements, it will not be in conflict with the municipal code.

#### Chapter 16.28.010

- Removed “establish by any regulatory agencies having jurisdiction for fire protection at the airport”
- Added “including NFPA 407 and/or with approved FAA policies, and guidance including Advisory Circulars.”
- Note: FAA - These change have been requested the FAA Eastern Region Airports Division to provide more specific standards. They felt that “any regulatory agencies” was too vague for airport users to adhere to.