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DATE: September 9, 2024

TO: Honorable Mayor and Members of the City Council through City Manager

FROM: Jeff Stutsman, PE, TE – Deputy Director of Operations, Public Works & Utilities (PW&U)  
Gina Benedetti-Petnic, PE – Interim Director of PW&U

SUBJECT: Resolution Awarding a Citywide On-Call Concrete Contract to Coastside Concrete & Construction, Inc.

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### **RECOMMENDATION**

It is recommended that the City Council adopt the attached Resolution authorizing the award of contract for the FY 2024-25 Citywide On-Call Concrete to Coastside Concrete, Inc.

### **BACKGROUND**

The City’s rights-of-way and larger improvement projects often require specialized concrete work for maintenance, improvements, and critical upgrades. An on-call concrete contract would provide the flexibility needed to address these needs promptly and effectively.

While City crews can patch more minor concrete issues, they currently need more resources for more extensive concrete work due to limitations in staffing and equipment.

Traditionally, managing smaller-scale projects would involve either bundling several projects to exceed the City’s bidding threshold (currently \$33,346) and bidding them together or keeping individual projects under this threshold and awarding minor construction contracts. However, both approaches—particularly the bidding process—can be time-intensive and may conflict with urgent needs or “quick-build” objectives.

In recent years, the City of Petaluma has increasingly focused on enhancing street safety to achieve the “Vision Zero” goal of eliminating severe and fatal collisions by 2023. This effort also includes improving mobility options to reduce car dependency and associated greenhouse gas emissions. As part of this initiative, many cities, including Petaluma, are implementing “quick-build” safe street improvements. These projects often include traffic calming measures such as bulb-outs, which could utilize concrete to create physical barriers that supplement visual

striping. Additionally, the number of crosswalks could be increased with the ability to add curb ramps to provide access for pedestrians and other non-motorized movement.

An on-call concrete contract would help to address immediate safety concerns and support more significant projects. It would enable the City to tackle various needs, including mitigating trip hazards, ensuring compliance with Americans with Disabilities Act (ADA) regulations, enhancing connectivity at bus stops, and implementing traffic calming measures with physical barriers and striping.

This approach aligns with the City’s commitment to safety, accessibility, and efficient infrastructure development. It ensures that essential concrete work is completed promptly and effectively contributes to the City's broader goals.

The on-call concrete project was put out to bid with a menu of bid items that the City envisions using for concrete upgrades and operational efforts. The bid was set up as a one-year contract, with optional one-year extensions of up to three years. Several of the City’s capital improvement projects (CIP) and operations functions would utilize the preset prices as needed, allowing the City to be nimbler and more responsive to needs.

**DISCUSSION**

Engineering staff and consultants prepared the construction plans and specifications. A Notice Inviting Bids was advertised on June 28, 2024. One (1) bid was received on July 11, 2024, and recorded, as shown below.

<u>Name of Bidder</u>	<u>Total Bid</u>
<b>Coastside Concrete &amp; Construction, Inc.</b>	<b>\$877,000</b>

The lowest responsible and responsive bidder, Coastside Concrete & Construction, has completed similar work throughout Sonoma County. Coastside Concrete & Construction has a valid Class A California Contractor’s License, #995338, that qualifies them to perform the work. There have been no bid protests, and the time to protest the bids has lapsed. Accordingly, it is recommended that the Council adopt the resolution awarding the contract to Coastside Concrete for the lowest bid of \$877,000 and a maximum fiscal year contract of \$600,000.

The bid schedule was created with estimated quantities, but the on-call contract specifications provide flexibility. This means quantities can exceed the estimates or be eliminated if not used. The Total Bid Cost, based on the bid schedule, was used solely to determine the lowest bidder.

The contract's maximum value is \$600,000 for an initial one-year term, with the possibility of extension in one-year increments up to a maximum of three years.

The bid sheet included a menu of options for each project, with the contractor providing pricing for each item. Each project will be billed based on the measured quantities installed and the pricing outlined in the bid documents. The primary purpose of this on-call concrete contract is to streamline the bidding and awarding process for more minor, quick-build projects that exceed the

minimum contracting threshold and require informal bidding. The actual cost of each project will be measured and billed to an associated CIP project or operating fund.

### **PUBLIC OUTREACH**

This agenda item appeared on the City’s tentative agenda document on August 5, 2024, which was a publicly noticed meeting. Dedicated community engagement efforts will be implemented as specific projects are designated and installed.

### **COUNCIL GOAL ALIGNMENT**

This contract will support many of the CIP projects that have been included in the adopted FY2024-2025 budget, as well as the following Council Workplan items:

- #15: Identify funds and develop a plan to improve Petaluma’s streets and roads.
- #18: Establish and improve paths as useful transportation options and make walking and biking easy, fun, and safe.
- #20: Better integrate multi-modal transportation with street designs.
- #85: Implement City Vision Zero plan with a focus on pedestrian and cyclist safety with improvements to uncontrolled crosswalks, curb ramps, sidewalks, and bicycle infrastructure.

### **CLIMATE ACTION/SUSTAINABILITY EFFORTS**

Concrete improvements will encourage walking and active transportation in the city, reducing vehicle trips and greenhouse gas emissions. Traffic calming measures will provide safer travel and remove existing barriers to multi-modal transportation.

### **ENVIRONMENTAL REVIEW**

This project is categorically exempt pursuant to the California Environmental Quality Act (“CEQA”) pursuant to Article 19, Section 15301(c), of Title 14 of the California Code of Regulations (“CEQA Guidelines”) because the project consists of the repair, maintenance, and minor alteration of existing public facilities involving negligible or no expansion of existing or former use. The improvements will refresh existing concrete infrastructure, improve safety, and encourage active transportation. Accordingly, there is negligible or no expansion of use beyond what currently exists, and there are no cumulative impacts, unusual circumstances, or other factors that would make the exemption inapplicable pursuant to CEQA Guidelines Section 15300.2.

### **FINANCIAL IMPACTS**

The on-call concrete contract has a maximum contract value of \$600,000 annually. Still, it does not have a budget associated with the contract, as individual CIP projects or operational budgets would be charged for the related work. The capital project or operational budgets utilizing this contract would have sufficient funds to cover the work. No additional budget is requested for

this contract.

### **ALTERNATIVES**

If Coastside Concrete & Construction is not awarded this contract, it will be re-bid, and construction will be delayed approximately four months.

### **ATTACHMENTS**

1. Resolution