

Resolution No. 2025-XXX N.C.S.  
of the City of Petaluma, California

**APPROVING A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A UNIVERSAL MAIN SUBSCRIPTION AGREEMENT WITH WORKDAY, INC. FOR ENTERPRISE SOFTWARE AS A SERVICE**

**WHEREAS**, the City’s current Enterprise Resource Planning (ERP) software solution, Tyler Eden, will be sunset in spring 2027; and

**WHEREAS**, the replacement of Tyler Eden is a current Council priority; and

**WHEREAS**, the City completed an RFP and selection process to choose the most robust software solution for replacement of Tyler Eden’s financial and human resources functions; and

**WHEREAS**, the selection committee chose Workday, Inc. as the vendor and software solution to meet the complex needs of the organization; and

**WHEREAS**, Workday, Inc. has offered the City a discount of \$682,000 over the ten-year agreement term for the attached Universal Main Subscription Agreement (UMSA) if the contract is approved prior to October 31; and

**WHEREAS**, pursuant to best practices and Council goals the selection committee recommends that the City enter into this agreement prior to the rest of the ERP replacement project contracts in order to obtain the significant discount; and

**WHEREAS**, this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as signing a software agreement does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Petaluma as follows:

1. Finds the foregoing recitals true and correct and are incorporated herein.
2. Finds that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as signing a software agreement does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.
3. Authorizes the City Manager to sign the UMSA with Workday, Inc. as attached in Exhibit A and incorporated

herein by reference and any other related documents.

Under the power and authority conferred upon this Council by the Charter of said City.

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**REFERENCE:**

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 21<sup>st</sup> day of October 2024, by the following vote:

Approved as to  
form:

\_\_\_\_\_  
City Attorney

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor