

Resolution No. 2024-XXX N.C.S.
of the City of Petaluma, California

**RESOLUTION AUTHORIZING THE PURCHASE OF CHARGEPOINT EXPRESS PLUS
BATTERY-ELECTRIC BUS CHARGING EQUIPMENT THROUGH
CALIFORNIA DEPARTMENT OF GENERAL SERVICES LEVERAGED PROCUREMENT
AGREEMENTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS
NECESSARY TO COMPLETE THE PURCHASE**

WHEREAS, the City of Petaluma provides transit service throughout the community using the Petaluma Transit vehicle fleet; and

WHEREAS, the City of Petaluma seeks to convert its vehicle fleet to zero-emission vehicles as part of its goal to achieve carbon neutrality by 2030, as well as Federal Transit Administration and California Air Resource Board requirements; and

WHEREAS, on September 11, 2023, the City Council approved Resolution No. 2023-135 N.C.S. adopting the Petaluma Transit Zero-Emission Fleet Transition Plan, which formalizes Petaluma Transit's framework for the transition from its existing internal combustion fleet to zero-emission buses and paratransit vans; and

WHEREAS, the transition to a zero-emission transit fleet by 2030 requires infrastructure upgrades at the City's transit facility at 555 N. McDowell Boulevard; and

WHEREAS, in March 2023, the City of Petaluma entered into an agreement with Pacific Gas & Electric (PG&E) in which PG&E will upgrade to-the-meter infrastructure serving the City's transit facility at no cost to the City; and

WHEREAS the City will design, build, own, operate, and maintain all behind-the-meter and charging infrastructure with up to \$600,000 in incentives and rebates provided by PG&E; and

WHEREAS, battery-electric bus charging equipment is needed to power battery-electric bus chargers; and

WHEREAS, Section 4.04.100 of the Petaluma Municipal Code supports the purchases of supplies and equipment made under a cooperative purchasing program with other public agencies that have been competitively bid and awarded; and

WHEREAS, the City is eligible to use the California Department of General Services (CA DGS) Leveraged Procurements Agreements, which allows the City to leverage the State's buying power and purchase directly from suppliers through existing contracts and agreements, without further competitive bidding; and

WHEREAS, the leveraged procurement price for battery-electric bus charging equipment meeting City and PG&E specifications was submitted by Verdek, LLC, an approved vendor for ChargePoint (CA DGS Contract 1-23-61-15B) for \$867,746.38, including tax and shipping; and

WHEREAS, sufficient funds were included in the Transit Facility Electrification (C65502214) total project budget for this purchase, including \$420,000 in charger rebates from PG&E.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Petaluma as follows:

1. Declares the above recitals are hereby declared to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Approves the purchase of battery-electric bus charging equipment manufactured by ChargePoint from Verdek, LLC, in the amount of \$867,746.38. And finds that the purchase through cooperative purchasing satisfies the City’s purchasing requirements.
3. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15301, as the purchase and installation of charging equipment would be made to an existing facility and Section 15303 (Minor Construction) as the installation of charging equipment would be deemed a small facility. Class 1 changes are exempt and consist of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing or former use. Electrical infrastructure and improvements that convey negligible or no expansion of use are covered under this exemption.
4. Authorizes the City Manager, or their designee, to execute any necessary agreements and documents to complete the purchase of charging equipment from Verdek, LLC via the California Department of General Services Leveraged Procurement Contract #1-23-61-15B.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE:

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 16th day of September 2024 by the following vote:

Approved as to form:

City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

City Clerk

Mayor