



**CITY OF PETALUMA, CALIFORNIA  
REGULAR MEETING OF THE CITY COUNCIL & PETALUMA COMMUNITY  
DEVELOPMENT SUCCESSOR AGENCY (PCDSA)**

City Hall Council Chamber  
11 English Street  
Petaluma, CA 94952

**MINUTES  
Monday, September 11, 2023  
REGULAR SESSION - 6:30 P.M.  
**Amended October 2, 2023****

**CALL TO ORDER**

Mayor McDonnell called the meeting to order at 6:30 p.m.

• **ROLL CALL**

PRESENT: Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson,  
Councilmember Healy, Councilmember Nau, Councilmember Pocekay,  
Councilmember Shribbs

ABSENT: None

• **PLEDGE OF ALLEGIANCE**

• **MOMENT OF SILENCE**

\* 9/11 Remembrance

**AGENDA CHANGES AND DELETIONS (TO CURRENT AGENDA ONLY)**

- Discussion and Possible Direction to Require Placement of **Story Poles** at the Site of the Hotel Proposed at the Corner of B Street and Petaluma Blvd. South – **Item Added 9/7/2023.**

Eric Danly, City Attorney noted the item was a request by Councilmember Healy and Councilmember Nau. Mr. Danly reviewed the council project approval process and requested this item be deferred to a future date.

Councilmember Healy noted that transparency with this request is important and requested it be shared. Mr. Healy also indicated although the applications are for a hotel and an overlay zoning project, they are not same. Brian Oh, Director of Community Development indicated the intent of a study session with the HCPC and for the EIR document to be complete before moving forward. Mr. Oh noted that these meetings would be ongoing through October and the earliest it would return to Council would be in November.

No motion required to request item be placed on future meeting.

- Agenda Item 12 - Granting Temporary and Permanent Easements and Granting a License for Replacement of PG&E Gas Main Facilities

Eric Danly, City Attorney reviewed the item and indicated that the staff report did not have the CEQA findings that need to be made by the agency included in the staff report title and recommended the item be continued.

It was m/s by Healy/Shribbs to continue the item to September 18, 2023.

Vote: Carried 7-0  
Yes: Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson,  
Councilmember Healy, Councilmember Nau, Councilmember Pocekay, Councilmember Shribbs  
No: None  
Absent: None  
Recused: None

## PRESENTATIONS

- Reusable Cup Pilot Program Announcement by Closed Loop Partners

## PROCLAMATIONS

- Latino/a/e/x Heritage Month

## GENERAL PUBLIC COMMENT

During General Public Comment, the public is invited to make comments on items of public interest that are within the City Council's subject matter jurisdiction and that are not listed on the current agenda. Public comments are limited up to three minutes per person. Depending on the number of persons wishing to address the Council, time will be allocated in equal shares totaling no more than twenty minutes, subject to the Council's discretion (Cal. Gov't. Code §54954.3(a), Petaluma City Council Rules, Policies and Procedures, III).

Mayor McDonnell opened General Public Comment.

Tim Porteous  
Robert Hansen  
Rob Anello  
David Alden  
Peter Tscherneff  
Jodi Johnson  
Katherine Bobrowski  
Heather Kratt  
Robert Gaustau  
Holly Manzano  
Karen Eldridge  
Noel Manerid

Via Zoom  
Jane Hamilton  
Paul McGavin  
Susan Kirks  
Darren Racussen

Mayor McDonnell closed General Public Comment.

## COUNCIL COMMENT

Councilmember Shribbs  
Councilmember Pocekay  
Councilmember Nau  
Councilmember Cader-Thompson  
Councilmember Healy  
Councilmember Barnacle  
Mayor McDonnell

## CITY MANAGER COMMENT

City Manager Peggy Flynn

## CONSENT CALENDAR

Mayor McDonnell announced Councilmember Cader-Thompson would be recusing from Item 8 due to a conflict of interest.

1. Approved the Minutes of the City Council/PCDSA Regular Meeting of August 7, 2023
2. Approved the Tentative Agenda for City Council/PCDSA Regular Meeting of September 18, 2023
3. Adopted **Resolution No. 2023-131 N.C.S.** Awarding Construction Contract for the City Hall West Wing Permit Center and Council Chambers Improvements
4. Adopted **Resolution No. 2023-132 N.C.S.** Ratifying Award of the Construction Contract to Meylan Construction Inc. and Accepting the Completion of the Fire Station 3 Kitchen Replacement Project by Meylan Construction, Inc., Authorizing Release of the 10% Retention, and Authorizing a Budget Adjustment
5. Adopted **Resolution No. 2023-133 N.C.S.** Approving a 3-Year Professional Service Agreement with Petaluma Community Access to Operate Petaluma's Public Access Cable Channel, Broadcast Governmental and Educational Programming, and Provide Other Services as Needed
6. Adopted **Resolution No. 2023-134 N.C.S.** Authorizing the City Manager or Designee to Submit an Application for an Up To \$5,000,000 Community Resilience Centers (CRC) Project Development Grant from the Strategic Growth Council and Execute All Related Documents if Awarded.
7. Adopted **Ordinance No. 2860 N.C.S.** Authorizing the City Manager to Enter into an Amended and Restated Lease Agreement with Sonoma County Library for Use of the Library at 100 Fairgrounds Drive
8. Adopted **Resolution No. 2023-135 N.C.S.** Adopting the Petaluma Transit Zero-Emission Fleet Transition Plan - **Councilmember Cader-Thompson Recused**
9. Adopted **Resolution No. 2023-136 N.C.S.** Authorizing the Purchase of a Computer-Aided Dispatch- Automatic Vehicle Location (CAD-AVL) System from GMV Synchronatics, Inc.
10. Adopted **Resolution No. 2023-137 N.C.S.** Amending the Classification and Compensation Plan by Establishing the Pay Range of Assistant Director of Community Development, Authorizing the Position Allocation of One Assistant Director of Community Development, and Eliminating the Position Allocation of One Housing Manager

11. **Adopted Ordinance No. 2859 N.C.S.** Amending **Ordinance No 2818 N.C.S.** which Adopted and Approved the Petaluma Police Department's Military Equipment Funding, Acquisition, and Use Policy 709, and Added Petaluma Police Department Policy 613 Pertaining to the Use and the Acquisition of seven (7) Unmanned Aerial Systems (UAS), Also Known as Drones, and the Acquisition of an Unmanned Ground Vehicle UGV, Also Known as a Robot, in Compliance with California Assembly Bill No. 481
12. Adopted **Resolution No. 2023-138 N.C.S.** Approving Issuance of a Letter of Support for ACA 13 (Ward) Voting Thresholds

Mayor McDonnell opened public comment.

Wayne Eckstrom  
Peter Tschorneff  
Omar Lopez

Mayor McDonnell closed public comment.

It was m/s by Healy/Barnacle to adopt the Consent Calendar Items 1-7 and 9-12

Vote: Carried 7-0  
Yes: Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson,  
Councilmember Healy, Councilmember Nau, Councilmember Pocekay, Councilmember Shribbs  
No: None  
Absent: None  
Recused: None

It was m/s by Healy/Barnacle to adopt the Consent Calendar Item 8

Vote: Carried 6-0  
Yes: Mayor McDonnell, Councilmember Barnacle, Councilmember Healy, Councilmember Nau,  
Councilmember Pocekay, Councilmember Shribbs  
No: None  
Absent: None  
Recused: Councilmember Cader Thompson

## **PUBLIC HEARINGS AND MATTERS FOR CONSIDERATION**

13. Resolution Declaring a Shelter Crisis in the City of Petaluma and Introduction (First Reading) of an Ordinance Creating Flexibility in Local Standards and Procedures for the Design and Site Development of Shelters for People Experiencing Homelessness and the Structures and Facilities Therein at the City Manager's Discretion

Dylan Brady, Assistant City Attorney presented the staff report and noted there are two actions on the agenda, Resolution to declare Shelter Crisis and Ordinance Creating Flexibility in Local Standards.

Councilmembers discussed the item.

Mayor McDonnell opened public comment.

Peter Tschorneff  
Robert Hanson

Mayor McDonnell closed public comment.

It was m/s by Pocekay/Cader Thompson to adopt **Resolution No. 2023-139 N.C.S.** Declaring a Shelter Crisis in the City of Petaluma and Introduction of **Ordinance No. 2861 N.C.S.** Creating Flexibility in Local Standards and Procedures for the Design and Site Development of Shelters for People Experiencing Homelessness and the Structures and Facilities Therein at the City Manager's Discretion

Vote: Carried 7-0  
Yes: Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson, Councilmember Healy, Councilmember Nau, Councilmember Pocekay, Councilmember Shribbs  
No: None  
Absent: None  
Recused: None

14. Introduction (First Reading) of an Ordinance Granting Temporary and Permanent Easements and Granting a License for Replacement of PG&E Gas Main Facilities – **Item continued to September 18<sup>th</sup>.**
15. Resolution Declaring the City of Petaluma's Intention to Renew the Petaluma Tourism Improvement District Which Will Collect a Transient Occupancy Tax of 2% of Room Rates from Local Hotel Stays to Pay for Marketing and Promotion Expenses to Increase Hotel Stays in Petaluma

Ingrid Alverde, Director of Economic Development and Open Government gave an overview of the Petaluma Tourism District and introduced Marie McCusker of the Petaluma Downtown Association and Improvement District to provide a presentation of the 2022 Annual Report.

Councilmembers discussed the item.

Mayor McDonnell opened public comment.

Max Childs  
Pauline Wood  
Sean Marsden  
Kirk Lok  
Susan Kirks

Mayor McDonnell closed public comment.

It was m/s by Barnacle/Healy to adopt **Resolution No. 2023-140 N.C.S.** Declaring the City of Petaluma's Intention to Renew the Petaluma Tourism Improvement District which will Collect a Transient Occupancy Tax of 2% of Room Rates from Local Hotel Stays to Pay for Marketing and Promotion Expenses to Increase Hotel Stays in Petaluma

Vote: Carried 7-0  
Yes: Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson, Councilmember Healy, Councilmember Nau, Councilmember Pocekay, Councilmember Shribbs  
No: None  
Absent: None  
Recused: None

16. Resolution Denying an Appeal of a Planning Commission Decision to Uphold a Planning Administrative Decision to Deny a Minor Use Permit for The Floodway LLC Project Located at 4875 Petaluma Boulevard North, Assessor Parcel Number 007-422-028

Brian Ho, Director of Community Development presented the staff report regarding the appeal of a planning commission determination of the Floodway District zoning appeal, reviewed process of the project which included the project context, proposed project, and staff analysis.

Heather Kratt, Appellant made a presentation and provided a five-minute rebuttal.

It was m/s by Healy/Cader Thompson to continue the meeting past 11:00 p.m. The motion passed unanimously.

Councilmembers discussed the item.

Mayor McDonnell opened public comment.

Robert Gaustad  
Karen Eldridge  
Wayne Eckstrom

Via zoom  
Dwayne  
Susan Kirks

Mayor McDonnell closed public comment.

It was m/s by Cader Thompson/Barnacle to adopt **Resolution No. 2023-141 N.C.S.** Denying an Appeal of a Planning Commission Decision to Uphold a Planning Administrative Decision to Deny a Minor Use Permit for the Floodway LLC Project Located at 4875 Petaluma Boulevard North, Assessor Parcel Number 007-422-028

Vote:	Carried 5-2
Yes:	Mayor McDonnell, Councilmember Barnacle, Councilmember Cader Thompson, Councilmember Pocekay, Councilmember Shribbs
No:	Councilmember Healy, Councilmember Nau
Absent:	None
Recused:	None

## ADJOURNMENT

Mayor McDonnell adjourned the meeting at 12:22 a.m. in honor of Argus Courier Columnist Johnie (JJ) Jackson, former Planning Commissioner Kevin Kelly, and Resident Evelyn Patroni.