

**Resolution No. 2023-XXX N.C.S.  
of the City of Petaluma, California**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PETALUMA AUTHORIZING THE  
PURCHASE OF SWITCHGEAR AND BUSWAY, INFRASTRUCTURE TO SUPPORT TRANSIT  
FLEET ELECTRIFICATION, THROUGH SOURCEWELL COOPERATIVE PURCHASING  
PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS  
NECESSARY TO COMPLETE THE PURCHASE**

**WHEREAS**, the City of Petaluma provides transit service throughout the community using the Petaluma Transit vehicle fleet; and

**WHEREAS**, the City of Petaluma seeks to convert its vehicle fleet to zero-emission vehicles as part of its goal to achieve carbon neutrality by 2030, as well as Federal Transit Administration and California Air Resource Board requirements; and

**WHEREAS**, on September 11, 2023, the City Council approved Resolution No. 2023-136 N.C.S. adopting the Petaluma Transit Zero-Emission Fleet Transition Plan, which formalizes Petaluma Transit's framework for the transition from its existing internal combustion fleet to battery-electric, zero-emission buses, and paratransit vans; and

**WHEREAS**, the transition to a zero-emission transit fleet by 2030 requires infrastructure upgrades at the City's transit facility at 555 N. McDowell Boulevard; and

**WHEREAS**, in March 2023, the City of Petaluma entered into an agreement with Pacific Gas & Electric (PG&E) in which PG&E will upgrade to-the-meter infrastructure serving the City's transit facility at no cost to the City, and the City will design, build, own, operate, and maintain all behind-the-meter and charging infrastructure; and

**WHEREAS**, electrical switchgear and busway are critical behind-the-meter infrastructure needed to power battery-electric bus chargers; and

**WHEREAS**, Section 4.04.050 of the Petaluma Municipal Code allows formal bidding procedures to be dispensed with when the commodity can be obtained from only one vendor; and

**WHEREAS**, the City is a member of the Sourcewell Cooperative Purchasing Program, which supports cooperative purchasing, allowing the City the opportunity to access competitively awarded and nationally leveraged cooperative purchasing contracts; and

**WHEREAS**, the Sourcewell cooperative purchase price for switchgear and busway meeting City and PG&E specifications was submitted by Wesco Distribution, an approved vendor for Eaton Corporation (Sourcewell Contract #: 121218-WES) for \$153,973.84, including tax and shipping; and

**WHEREAS**, sufficient funds were included in the Transit Facility Electrification project's adopted FY 23/24 budget for this purchase, including \$180,000 in incentives from PG&E.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Petaluma as follows:

1. Declares the above recitals are hereby declared to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Approves the purchase of switchgear and busway manufactured by Eaton Corporation from Wesco Distribution in the amount of \$153,973.84.
3. Finds that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15301 (existing facilities) and 15303 (new construction) as the purchase and installation of switchgear and busway would be made to an existing facility. Class 1 changes are exempt and consist of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing or former use. Class 3 consists of constructing and locating a limited number of new structures and installing small equipment. Electrical infrastructure and improvements that convey negligible or no development of service are covered under these exemptions.
4. Authorizes the City Manager, or their designee, to execute any necessary agreements and documents to complete the purchase of switchgear and busway from Wesco Distribution via the Sourcewell Program.

Under the power and authority conferred upon this Council by the Charter of said City.

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**REFERENCE:**

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 16<sup>th</sup> day of October 2023 by the following vote:

Approved as to  
form:

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City Attorney

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

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City Clerk

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Mayor