



DATE: December 5, 2022

TO: Honorable Mayor and Members of the City Council through City Manager

FROM: Corey Garberolio, Deputy City Manager/Finance Director
Isabel Craft, Accountant Analyst

SUBJECT: Adoption (Second Reading) of Ordinances Amending Ordinances 2812, 2813, 2816, 2817 N.C.S. to Change Certain Appropriations for the Operations of the City of Petaluma from July 1, 2022 to June 30, 2023

RECOMMENDATION

It is recommended that the City Council adopt the City Appropriations Ordinances to amend appropriations from July 1, 2022 to June 30, 2023.

BACKGROUND

The Ordinances were introduced and approved (6-0; King absent) for first reading at the November 7, 2022 City Council Meeting. The proposed 1st Quarter Adjustments are to the Adopted Budget for FY 2022-2023, previously approved on June 6, 2022. The adjustments would modify appropriations approved by Ordinances 2812, 2813, 2816, 2717 N.C.S. Section 60 of the City Charter requires an affirmative vote of 4 Council Members to approve appropriation ordinance amendments.

DISCUSSION

The proposed budget adjustments are for the General Fund, Enterprise Funds, Special Revenue and Trust Funds, and Capital Projects and Debt Funds for the fiscal year ending June 30, 2023.

PUBLIC OUTREACH

This agenda item appeared on the City's tentative agenda document on October 17, 2022 which was a publicly-noticed meeting.

ENVIRONMENTAL REVIEW

Environmental analysis for compliance with the California Environmental Quality Act (CEQA) was already completed with each adjustment, transfer, and encumbrance. Additionally, the proposed action is exempt from the requirements of CEQA in accordance with CEQA Guidelines Section 15378, in that adopting Ordinances amending the Appropriations Ordinances for the Operations of the City of Petaluma from July 1, 2022 to June 30, 2023 does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

FINANCIAL IMPACTS

The net financial impacts to the various fund categories associated with the recommended budget adjustments are as follows:

- General Fund decrease in fund balance of \$650,000
- Measure U Fund increase in fund balance of \$600,000
- Enterprise Funds increase in fund balance of \$1,090,000
- Special Revenue Funds decrease in fund balance of \$2,581,000
- Capital Projects and Debt Funds decrease in fund balance of \$3,424,244

ATTACHMENTS

1. Appropriations Ordinance Amendment, General Fund and Measure U Fund
 - a. Detailed FY 2022/23 1st quarter Budget Adjustments
2. Appropriations Ordinance Amendment, Enterprise Funds
 - a. Detailed FY 2022/23 1st quarter Budget Adjustments
3. Appropriations Ordinance Amendment, Special Revenue and Trust Funds
 - a. Detailed FY 2022/23 1st quarter Budget Adjustments
4. Appropriations Ordinance Amendment, Capital Projects and Debt Funds
 - a. Detailed FY 2022/23 1st quarter Budget Adjustments